**For projects to be delivered in Barrow and Carlisle**

**PLEASE NOTE: ALL GRANT AWARDS ARE SUBJECT TO ACTIVE CUMBRIA APPROVAL**

All applicants must read the “Travel Actively Fund guidance” prior tosubmitting an application.

Active Cumbria’s Travel Actively team has been funded by Active Travel England (ATE). Grants made from ‘Travel Actively Fund’ will be awarded to projects seeking to encourage and support people to be more active by cycling, walking and wheeling for: Older Adults (aged 60years and older); people with a disability or with a long-term health condition(s); people from poorest communities; people from ethnically diverse backgrounds; children and young people; and people socially prescribed or signposted. Specifically, these would be targeted for those in Barrow and Carlisle and to encourage active travel for a reason. See guidance for eligibility criteria and further information.

**FREEDOM OF INFORMATION & DATA PROTECTION**

Before completing this application form please ensure you have read and understood Active Cumbria’s Privacy Policy, and only proceed if you are happy with how we will handle your data. The Policy can be viewed [here](https://www.activecumbria.org/privacy-policy/).

**Please note that the Guidance should be read prior to completing this application form – there is guidance and criteria that you will need to complete if you are successful with your funding bid.**

**ORGANISATION INFORMATION**

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| **Group/Organisation Name:**  (Enter the official name of the applicant organisation. This should match exactly with their governing document and Companies House / Charity Commission where appropriate.) |
| **Company Number or Charity Number (as applicable)** |
| **Company/Charity Address**:  **POST CODE** (Required Field)**:** |
| **Lead Contact Position or Title:** |
| **Lead Contact Name:** |
| **Lead Contact Number:** |
| **Lead Contact Email:** |
| **Please give a brief summary of what your organisation does:** |

**PROJECT DESCRIPTION**

|  |  |
| --- | --- |
| **Title of proposed Project** | |
| **Please provide details of your project, how you will use the funding and the intended outcomes: (max 500 words)** | |
| **What planned publicity will you do for your project and/or Travel Actively?** | |
| **How is your project seeking to support Social Value? As an example, this could be by supporting local supply chains if you are considering purchasing equipment to help deliver your project.** | |
| **Project Start Date:** |  |
| **Project End Date:** |  |

**AUDIENCES**

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| --- |
| **Please describe the intended audiences of your project, their demographics and your relationship with them:** |
| **Please can you provide an estimate of expected audience per target audience below:**   |  |  | | --- | --- | |  | **Expected audiences’ numbers throughout project** | | Total expected number (breakdown details below) |  | | * Older adults (60+) |  | | * People with a disability or with a long-term health condition(s) |  | | * People from poorest communities |  | | * People from ethnically diverse backgrounds |  | | * Children and young people |  | | * People socially prescribed or signposted |  | |  |  | |
| **How will your project impact upon at least one of the six audiences?** |
| **What secondary audiences may benefit from the project?** |
| **What issues or barriers would the funding award help to address or overcome for the audiences targeted?** |
| **What measures will be put in place to ensure sustainability of your project beyond it’s expected end date?** |
| **What reassurance are you putting in place that will support Social Value? This could be that you will prioritise using local providers or suppliers as much as possible.** |

**LOCATION**

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| --- |
| **Main Audience Delivery area. Please select:**  Barrow: Yes / No  Carlisle: Yes / No  Both: Yes / No |

**FUNDING REQUEST**

|  |  |
| --- | --- |
| **Has your organisation received more than £315,000 in public subsidies over a rolling period of 3 fiscal years?** | Y/N |
| **If Yes, please provide further details in this section** | |
| **If you are unsure, please indicate this in this section so that the Travel Actively Team can explore this further with you** | |

**Budget Breakdown**

Please provide specific detail within the respective rows below e.g., Staff salary at 12 hours x £20/hour = £240. Please note: the examples are just for guidance please feel free to specify other items.

|  |  |
| --- | --- |
| **Total proposed investment requested in £**  (Round to nearest pound e.g., £397) |  |
| Equipment Hire / Purchase |  |
| Hire of Facilities |  |
| Promotion / Publicity |  |
| Staff salary |  |
| Other Staff Costs (e.g. training) |  |
| Transport / Travel |  |
| IT Costs |  |
| Other (Please state) |  |

**Please can you confirm that you have read and understood the Travel Actively Fund guidance document? Including what is expected of you as a successful applicant**

Completed forms should be emailed to [TravelActively@cumberland.gov.uk](mailto:TravelActively@cumbria.gov.uk)

Once submitted you will receive notification of the outcome after the monthly Grant Panel.