# Frequently Asked Questions

This form will be regularly updated with frequently asked questions regarding the Travel Actively Fund. If you have questions that the Guidance or Application form don’t answer please consider the below:

## Is there a template or examples of projects that can be submitted for the Travel Actively Fund?

Currently there are no template or examples of projects to share, as we are looking for organisations to be innovative in the design of their identified projects. When completing the application form please carefully word how you meet our criteria, for example audience(s) and the locality.

## Is there a cap on the maximum or minimum amount of the applications for the fund?

There is currently no cap on the maximum or minimum bid.

## How is the funding released if the programme is over three years?

Active Travel England (ATE) releases the funds to us once every three years and is shared equally between Barrow and Carlisle. Therefore, new applications can be submitted every year as the funds are released.

## Is there different application systems or Grant Award Panels for small or large applications?

All applications currently undergo the same robust assessment and decision-making process. The Grant Award Panels are held monthly so applicants should be informed of decisions in a timely manner.

## Is the fund available to all?

All groups or organisations can apply for the Travel Actively Fund that work with, or plan to work with, our target audiences within Barrow-in-Furness and Carlisle.

## Will projects be looked at more preferably on applications that have matched funding? I.e. sourced additional funding elsewhere

Applications will not be looked at more preferably for having sourced additional funding. All applications will be considered equally in this regard. However, if any additional sourcing has been secured this could be evidence of the sustainability of the project.

## How much funding is available?

Approximately £500,000 is available over three years to be shared equally between Barrow and Carlisle. These funds are released from Active Travel England yearly.

## Are joint applications allowed?

Collaborations between various organisations are allowed. The management of that partnership is the responsibility of the applicant’s lead organisation and lead named person. An agreement between the organisations prior to applying for the Travel Actively Fund may be helpful.

## Are Local Authorities allowed to apply for the funding?

As the Funds are currently held by Active Cumbria, a permanently hosted service by Cumberland Council any requests for funding support in this regard by either Cumberland or Westmorland & Furness Councils should be made directly to the Travel Actively Team.

## Are quotations for purchasing of goods etc necessary? How many quotes should be provided? Should these be from only local suppliers?

Quotations from local suppliers can be used as evidence of Social Value, but are not essential. As stated within the Guidance, ideally we would prefer suppliers to be local but this is not essential and will not negatively affect your application.

## What age is the audience for the Children and Young People category?

Active Cumbria considers Children and Young People as those aged up to eighteen years old or up to the age of twenty-five years old if they have a learning disability.

## What is the definition of socially prescribed or signposted audience?

“Social prescribing is an approach that connects people to activities, groups, and services in their community to meet the practical, social and emotional needs that affect their health and wellbeing”. Often some individuals are socially prescribed by organisations into a particular activity. Others are simply signposted to the activity instead. Those prescribing or signposting could be a healthcare professional, a charity worker or from a family member who is aware of the activities and services available.

## What are everyday journeys or journeys with purpose?

Everyday purposeful journeys are journeys travelling from point A to point B for a particular reason, but not for leisure purposes. For example, this could be a trip to the shops, commuting or travelling to your doctor’s appointment.

## How do you work out how many expected audience/people you are going to work with?

The estimate of expected audience is based on your own experiences and knowledge of the audience. You should have a plan on how you will access the number you provided to ensure you can meet these targets. The first row requires that you estimate a total expected number of people that you will be able to work with. This number will then to be broken down into specific audience types: older adults (60years+), people with a disability or long-term health condition, people from poorest communities, people from ethnically diverse backgrounds, children and young people or people socially prescribed/signposted. The total should equal the sum of the groups of audiences stated within your table.

If you still have a question that remains unanswered, please submit it directly to the Travel Actively Team at [TravelActively@cumberland.gov.uk](mailto:TravelActively@cumberland.gov.uk) for a response and it will be added to the above.