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**Active Cumbria**

**Reserves Policy Statement**

**1. Process**

The Active Cumbria Advisory Board Audit Committee, at their meeting on 18 May 2018 discussed in detail the development of a Reserves Policy. A series of recommendations were proposed, which were considered by the Active Cumbria Advisory Board at their meeting on 31 August 2018.

**2. Policy**

The Advisory Board, at their meeting on 31 August 2018 agreed the following, which form the basis of the Reserves Policy.

* A figure of £100k winding up contribution be regarded as committed reserves year on year. This figure has been revisited and agreed with accountable body Cumbria County Council in May 2021.
* The level of uncommitted reserves be no lower than £300k, equating to approximately 6 months operating costs.
* Additional uncommitted reserves be deployed over the period to March 2027, agreed year on year, to enhance the delivery of the 5 Year Plan.
* Delegated authority be given to Senior Managers to deploy the surplus in line with the outcomes of the 5 year plan, with regular progress reports back to the Advisory Board.
* As part of the on-going Local Government Review process and transition to a new accountable body, all reserves be identified and earmarked as Active Cumbria reserves and novated to the new accountable body in full at the appropriate time.

**3. Review**

This Policy will be reviewed by the Audit Committee on an annual basis at their October meeting, with recommendations made to the Advisory Board for consideration as appropriate.

**Document Review**

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| **Revision** | **Date Reviewed** | **Next Review** | **Prepared** | **Approved** |
| Rev00 | 08/18 | 11/19 | RJ | Advisory Board |
| Rev01 | 11/19 | 11/20 | RJ | Advisory Board |
| Rev02 | 05/21 | 11/22 | RJ | Advisory Board |
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